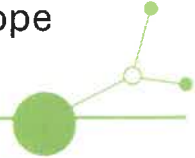




Memorandum of Understanding

for Long-Term Cooperation on Transnational WEEE
and Plastics (WEEEP) Management in Central Europe





Parties

This MoU is made and entered into by and among the following entities (collectively referred to as "the Parties"):

- **Czech Technical University in Prague (University Centre for Energy Efficient Buildings)** – Lead Partner (Czech Republic)
- **Province of Rimini** (Italy)
- **Municipality of Rogaška Slatina** (Slovenia)
- **Reuse Center (CPU)** – Center for Reuse (Slovenia)
- **Public Institution RERA S.D. for Coordination and Development of Split-Dalmatia County** (Croatia)
- **ASSO – Agency for Sustainable Development** (Italy)
- **Bratislava-Old Town Municipality (Mestská časť Bratislava-Staré Mesto)** (Slovakia)
- **Regional Development Agency in Bielsko-Biała (ARRSA)** (Poland)
- **Bielsko District (District Office in Bielsko-Biała)** (Poland)
- **City of Lublin (Lublin City Hall)** (Poland)
- **BOKU University, Department of Landscape, Water and Infrastructure, Institute of Waste Management and Circularity (BOKU)** (Austria)
- **Municipality of Gdańsk (Gdańsk City Hall)** (Poland)

Hereinafter, all the above entities are collectively referred to as the "Parties" to this MoU.

Background and Purpose

Waste Electrical and Electronic Equipment (WEEE) and plastics are among the fastest-growing waste streams in Europe. In Central Europe, varying regulations and practices across countries—along with challenges such as illegal transboundary shipments of e-waste—necessitate a unified, collaborative approach to managing WEEE and plastics (together referred to here as **WEEEP**). The Parties have collaborated under the Interreg Central Europe project **CE0100183 – Circular WEEEP** (2023–2026), titled "*Design and test of policies for reducing, repairing, recovering and reusing waste from electrical, electronic equipment and plastic in Central Europe.*" Within this project, the Parties implemented five pilot actions: **WEEE Design, WEEE Collect/Market, WEEE Social, WEEE Lives, and WEEE Aware**. Each pilot yielded an innovative solution or tool – for example, a digital platform for WEEE collection, an online marketplace for secondary raw materials, guidelines and self-assessment tools for circular product design and social enterprise involvement, a reuse and second-life initiative linking various actors, and an educational campaign model to raise awareness. These pilot initiatives





demonstrated successful outcomes and are scalable to other regions. They were made possible through contributions from various stakeholders (including public authorities, private companies, social enterprises, schools, and NGOs) working alongside the project partners.

Recognizing the value of these outcomes, the Parties wish to continue their collaboration beyond the project's end in a voluntary manner. Through this MoU, the Parties express their intent to coordinate and sustain the Circular WEEEP results (tools, platforms, and approaches) across Central Europe.

All commitments herein are undertaken in good faith and subject to each Party's internal priorities and resources.

Cooperation and Voluntary Commitments

To further the shared objectives, the Parties have agreed on the following non-binding intentions:

- **Share knowledge:** Each Party will exchange information, experience, and best practices on WEEE and plastics management with the other Parties and relevant stakeholders (e.g. local authorities, waste operators, NGOs, and community groups).
- **Promote project outcomes:** Each Party will work to promote and apply the Circular WEEEP project results (such as digital platforms, design/self-assessment guidelines, reuse initiatives, and awareness-raising campaigns) within its own city or region, to the extent feasible. Parties will inform each other about such activities to facilitate mutual learning.
- **Engage stakeholders:** The Parties will encourage participation by other cities, regions, and organizations in Circular WEEEP objectives. This may include sharing lessons learned, publicizing successful initiatives, and inviting new partners to join informal exchange or future activities.
- **Maintain communication:** The Parties will maintain informal channels of communication and cooperation (for example, through occasional meetings, teleconferences, or email exchanges) to share updates, explore opportunities, and coordinate efforts as needed. No new formal governance bodies (such as committees or working groups) are created by this MoU, and any collaborative activity will occur on a voluntary basis.
- **Voluntary nature:** All activities and contributions under this MoU are voluntary. This MoU does not create any legally binding obligations or financial commitments for any Party. Each Party's involvement and use of resources is subject to its own approval processes and capacity.

These are intended only as a general framework for cooperation. The Parties understand that any specific actions (including funding, staffing, or assigning tasks) will be taken only if and when each Party agrees to do so.



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Duration and Review

This MoU becomes effective on the date it is signed by all Parties. It shall remain in effect until 31st of March 2029 unless amended or prolonged by mutual written agreement of all Parties. This MoU may be reviewed or updated by mutual consent to reflect new needs or changing conditions, but any amendments must be agreed in writing.

Periodic Review and Platform Administration

To ensure the continued coordination of efforts, the Parties **agree to hold semi-annual online review meetings** for a minimum of three years after the project's conclusion (i.e. from April 2026 through March 2029). These review meetings will be organized by the former Lead Partner, Czech Technical University in Prague (CTU), and each Party will ensure the participation of at least one representative in each meeting. The date of each subsequent semi-annual meeting will be decided jointly by the Parties during the preceding session. The purpose of these regular reviews is to allow the Parties to update one another on the implementation of the pilot actions and other Circular WEEEP follow-up activities, to discuss progress and any needed adjustments, and to plan further cooperation in good faith.

Additionally, the Parties agree that the semi-annual review meetings will serve as a forum to discuss and manage the ongoing **platform administration** for Circular WEEEP. In particular, the Parties will confirm or, if needed, reassign the role of the platform's administrator at each review meeting. The **ASSO** partner is hereby designated as the initial platform administrator and facilitator of the shared WEEEP online platform. This role is undertaken on a voluntary basis for the benefit of all Parties. The Parties may by mutual agreement designate a different platform administrator in the future, should ASSO choose to step down or if a change is considered beneficial at a review meeting.

Dissemination Coordination

The Parties will further cooperate on communication of WEEEP-related developments in an informal, non-binding way. Each Party agrees to provide updates on local Circular WEEEP-related events, initiatives, or achievements to the project's Dissemination Manager for broader sharing via the partnership's social media channels (e.g. Facebook and LinkedIn). **Public Institution RERA S.D. for Coordination and Development of Split-Dalmatia County (Croatia) – hereinafter RERA –** is designated as the current Dissemination Manager responsible for coordinating these voluntary updates. This role carries no formal obligations or financial responsibilities and may be rotated to another Party by mutual agreement at a semi-annual review meeting, particularly if RERA chooses to step down from this role.

At each semi-annual review meeting, the Parties will also jointly decide on the format and focus of the next meeting. For example, the Parties may agree to invite additional external stakeholders to participate in a future meeting or rotate the meeting facilitation/hosting among different partner organizations. Additionally, any Party may volunteer to present a good practice or notable achievement related to Circular WEEEP





during a review meeting by informing the Lead Partner (CTU) in advance, so that this can be included in the meeting agenda.

Signatories

This Memorandum of Understanding is signed in **October 2025** by the duly authorized representatives of the Parties, as listed below. All Parties acknowledge that the commitments herein are made in good faith and are not legally binding:

- **Czech Technical University in Prague (University Centre for Energy Efficient Buildings) – Lead Partner (Czech Republic)**

Name:	Title:
Ing. Robert Jára, Ph.D.	Director of CTU UCEEB
Date:	Signature:
01-10-2025	

ČESKÉ VYSOKÉ UČENÍ TECHNICKÉ V PRAZE
UNIVERZITNÍ CENTRUM ENERGETICKY
EFEKTIVNÍCH BUDOV
278 43 Buštěhrad, Trinecká 1024
IČ: 68407700

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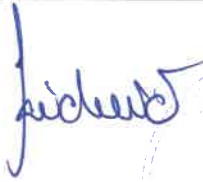

- **Province of Rimini (Italy)**

Name: Pierpaolo Deluigi	Title: Dirigente Settore Politiche Comunitarie, Risorse umane e finanziarie – sistemi informativi
Date: 06 Ottobre 2025	Signature: 






• Municipality of Rogaška Slatina (Slovenia)

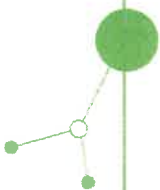
Name: MAG. BRANKA KLONČIČ	Title: MAYOR
Date: 3.10.2025	Signature:  





- Reuse Center (CPU) – Center for Reuse (Slovenia)

Name: FRANC ZVER	Title: PROKURIST
Date: 1. 10. 2025	Signature: 





- Public Institution RERA S.D. for Coordination and Development of Split-Dalmatia County (Croatia)

Name:	Title:
Jozo Sarač	Director
Date:	Signature:
6/10/2025	





- ASSO – Agency for Sustainable Development (Italy)

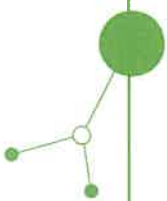
Name:	Title:
VERONICA BART	PRESIDENT
Date:	Signature:
30.9.2025	<p>Agenzia per lo Sviluppo Sostenibile Via Pirandello, 31/B 37138 Verona (VR) P. IVA 04356920407</p>





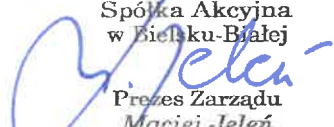
- **Bratislava-Old Town Municipality (Mestská časť Bratislava-Staré Mesto) (Slovakia)**

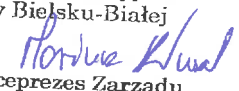
Name: Ing. Matej Vagač	Title: mayor
Date: 03 -10- 2025	Signature:





- Regional Development Agency in Bielsko-Biała (ARRSA) (Poland)

Name:	Title:
Maciej Jeleń	President
Mariusz Kłusak	Vice president
Date:	Signature:
13.10.2025 r.	Agencja Rozwoju Regionalnego Spółka Akcyjna w Bielsku-Białej  Prezes Zarządu Maciej Jeleń

Agencja Rozwoju Regionalnego,
Spółka Akcyjna
w Bielsku-Białej

Wiceprezes Zarządu
Mariusz Kłusak





- **Bielsko District (District Office in Bielsko-Biała) (Poland)**

Name: Andrzej Płonka Bartłomiej Fajfer	Title: Starost of Bielsko District Deputy Starost
Date: 01-10-2025 ✓	Signature: WICESTAROSTA STAROSTA Bartłomiej Fajfer Andrzej Płonka






- City of Lublin (Lublin City Hall) (Poland)

Name: Tomasz Fulara	Title: Deputy Mayor
Date: 3rd October 2025	Signature: ZASTĘPCA PREZYDENTA MIASTA LUBLIN <i>Tomasz Fulara</i>





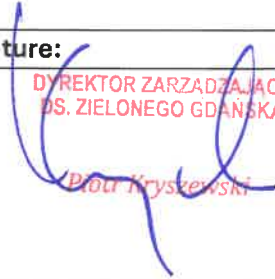
- BOKU University, Department of Landscape, Water and Infrastructure, Institute of Waste Management and Circularity (BOKU) (Austria)

Name:	Title:
Univ.Prof. Dr. Gernot STÖGLEHNER	HEAD OF DEPARTMENT
Date:	Signature:
'17. NOV. 2025	





- Municipality of Gdańsk (Gdańsk City Hall) (Poland)

Name: Piotr Kryszewski	Title: Managing Director for Green Gdańsk
Date: 9.10.2025	Signature:  DYREKTOR ZARZĄDZAJĄCY DS. ZIELONEGO GDAŃSKA Piotr Kryszewski



URZĄD MIEJSKI W GDAŃSKU
ul. Nowe Ogrody 8/12
80-803 Gdańsk

